

Notice of a public meeting of

Staffing Matters & Urgency Committee

- To:** Councillors Steward (Chair), Aspden (Vice-Chair) and Williams
- Date:** Tuesday, 1 September 2015
- Time:** 5.30 pm
- Venue:** The Thornton Room - Ground Floor, West Offices (G039)

AGENDA

1. **Declarations of Interest**

At this point in the meeting, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. **Minutes** (Pages 1 - 4)

To approve and sign the minutes of the last meeting of the Staffing Matters & Urgency Committee held on 20th July 2015.

3. **Public Participation**

At this point in the meeting members of the public who have registered to speak can do so. The deadline for registering is **5.00pm on Friday 28th August 2015**. Members of the public can speak on agenda items or matters within the remit of the committee.

To register to speak please contact the Democracy Officer for the meeting, on the details at the foot of the agenda.

Filming, Recording or Webcasting Meetings

Please note this meeting may be filmed and webcast or audio recorded and that includes any registered public speakers, who have given their permission. This broadcast can be viewed at <http://www.york.gov.uk/webcasts>. or, if sound recorded, this will be uploaded onto the Council website following the meeting.

Residents are welcome to photograph, film or record Councillors and Officers at all meetings open to the press and public. This includes the use of social media reporting, i.e. tweeting. Anyone wishing to film, record or take photos at any public meeting should contact the Democracy Officer (whose contact details are at the foot of this agenda) in advance of the meeting.

The Council's protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at http://www.york.gov.uk/downloads/file/6453/protocol_for_webcasting_filming_and_recording_of_council_meetingspdf

4. Appointments to Committees and Outside Bodies

(Pages 5 - 10)

This report asks Members to agree a number of further changes in membership of Committees and Outside Bodies for the remainder of the 2015/16 municipal year.

5. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

Name: Judith Betts

Contact details:

- Telephone – (01904) 551078
- E-mail – judith.betts@york.gov.uk

For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

This information can be provided in your own language.

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 (01904) 551550

This page is intentionally left blank

City of York Council

Committee Minutes

Meeting	Staffing Matters & Urgency Committee
Date	20 July 2015
Present	Councillors Steward (Chair), Aspden (Vice-Chair) and Williams

Part A- Matters Dealt with under Delegated Powers

21. Declarations of Interest

At this point in the meeting, Members were asked to declare any personal interests, not included on the Register of Interests, or any prejudicial or disclosable pecuniary interests that they might have had in respect of the business on the agenda. None were declared.

22. Minutes

Resolved: That the minutes of the last meeting of the Staffing Matters and Urgency Committee held on 6 July 2015 be approved and signed by the Chair as a correct record.

23. Public Participation

It was reported that there had been no registrations to speak under the Council's Public Participation Scheme.

24. Appointment of the Acting Director of Public Health

[See also under Part B Minute]

Members received a report which sought their approval to establish an Advisory Appointments Committee and to delegate sufficient powers to that Committee to enable them to conduct the recruitment process, select and appoint an Acting Director of Public Health, subject to the requirements of the standing orders on appointments and the statutory instrument NHS (Appointment of Consultants) Regulations 1996 as amended

(S.I. 1996/701 as amended by S.I. 2002/2469, S.I. 2003/1250, S.I. 2004/696 and S.I. 2004/3365).

Officers reported that in an amendment to the report that the post would also be advertised on the NHS Jobs website.

One Member asked if it was decided to appoint a candidate above the bottom of the starting salary grade, who would make this decision. It was confirmed that this would be made by the Advisory Appointments Committee.

- Resolved:
- (i) That the filling of the Acting Director of Public Health post be approved on a fixed term basis on a salary scale equivalent to existing Directors in the Council.
 - (ii) That the opportunity be advertised on the CYC Jobs website, NHS website and promoted using social media channels.
 - (iii) That an advisory appointments committee, constituted in accordance with NHS Statutory Instruments governing recruitment to consultant level roles in the NHS be established.
 - (iv) That the membership of Advisory Appointments Committee be;
 - Councillor Runciman (the Chair of the Health and Wellbeing Board)
 - Councillor Doughty
 - Councillor Cannon (TBC)

Reason: To progress the appointment and reduce risks highlighted in the report in relation to this critical role required to deliver the council's statutory responsibilities.

Part B- Matters Referred to Full Council

25. Appointment of the Acting Director of Public Health

[See also under Part A minute]

Members received a report which sought their approval to establish an Advisory Appointments Committee and to delegate sufficient powers to that Committee to enable them to conduct the recruitment process, select and appoint an Acting Director of Public Health, subject to the requirements of the standing orders on appointments and the statutory instrument NHS (Appointment of Consultants) Regulations 1996 as amended (S.I. 1996/701 as amended by S.I. 2002/2469, S.I. 2003/1250, S.I. 2004/696 and S.I. 2004/3365).

Recommended: That Council approve a salary package which is in excess of £100,000 for the post of Acting Director of Public Health, should it be necessary.

Reason: To allow the appointment to an Acting Director of Public Health to be made.

Councillor C Steward, Chair
[The meeting started at 5.30 pm and finished at 5.35 pm].

This page is intentionally left blank



Staffing Matters and Urgency Committee**1 September 2015**

Report of the Assistant Director, Governance and ICT

Appointments to Committees and Outside Bodies**Summary**

1. At the Annual Council meeting on 21 May 2015, appointments were made to Committees, Outside and Partnership bodies together with appointments to Chairs and Vice-Chairs for the 2015/16 municipal year.
2. A number of changes to appointments were made at the following Full Council meeting on 16 July 2015. The majority of these outstanding appointments were agreed at this meeting, but since then further nominations and changes to appointments to Committees, Outside and Partnership Bodies have been received.

Background

3. The Council makes appointments at its Annual Meeting, to Committees for the coming year. As the Staffing Matters & Urgency Committee has authority to deal with any changes or appointments to those Committees and bodies within year, the following changes and additions are now put forward for consideration:

Committees**(i) Health and Wellbeing Board**

Since the departure of the former Chief Executive of York CVS, Luke Barnett, the CVS's position on the Board has been unfilled. We have now however been notified that Kevin Curley has been appointed as Acting Chief Executive Officer for York CVS. It is therefore suggested that Kevin Curley be appointed to fill the CVS position on the Board.

Secondly, following the departure of the Acting Director of Adult Social Care, Guy van Dichele, it is suggested that Martin Farran, the new Director of Adult Social Care be appointed to the Board.

Finally, as the new provider of mental health services in the Vale of York Clinical Commissioning Group area, from the 1st October 2015 will be Tees, Esk and Wear Valleys Foundation Trust, it is suggested that, with effect from the 1st October, Martin Barkley, the Chief Executive fills the place formerly occupied by the Chief Executive of Leeds and York Partnership NHS Foundation Trust. Martin's named substitute on the Board will be Ruth Hill, Director of Operations for York and Selby.

As the contract does not begin until the 1st October, the Chief Executive of Leeds and York Partnership NHS Foundation Trust will remain a member of the Health and Wellbeing Board until that date.

- (ii) Appointments Panel - Acting Director of Public Health
At the last meeting of the Committee an Advisory Appointments Panel was constituted for the appointment of an Acting Director of Public Health. Following the meeting, the date of the interviews has been confirmed as Monday 28 September 2015, however Councillor Cannon, the Labour representative on the Panel is unable to attend. Members are asked to agree to the replacement of Councillor Cannon with Councillor Funnell on the Panel.

Outside and Partnership Bodies

- (iii) York Hospital Governorship
Councillor Doughty was originally appointed a Governor of York Hospital. However, it has become apparent that as the Chair of Health and Adult Social Care Policy and Scrutiny Committee that there may be a potential conflict of interest. It is suggested that Councillor Galvin replaces Councillor Doughty as the Council's nomination.
- (iv) North Yorkshire Pension Fund-Local Pension Board
Councillor Waller had been nominated as substitute for Councillor Cuthbertson on this Board. However, we have now been notified by North Yorkshire County Council that the Board's Terms of Reference do not allow for substitutes. Councillor Waller has been informed of the situation and is now required to be formally removed as a substitute to the Board.

(v) British Sugar Community Forum

A request has been received for Ward Member representation from the Acomb, Rural West and Holgate Wards to sit on the British Sugar Community Forum. The following nominations have been received for these places:

Acomb Ward – Cllrs S Barnes (Lab) and K Myers (Cons)

Rural West Ward – Cllr Gillies (Cons)

Holgate Ward –Cllr Derbyshire (Lab)

(vi) European Structural and Investment Funds Programme Management Committee

A request has been received from North Yorkshire County Council for a replacement for former Councillor Tracey Simpson-Laing on the Shadow Board 2014-2020 European Structural and Investment Funds Programme Management Committee. This is a Local Government North Yorkshire and York appointment and Cllr Gillies has been nominated for that appointment.

(vii) York Citizens' Theatre Trust

We have been notified that Councillor Flinders, who as the nominated Labour representative on the York Citizen's Theatre Trust, is unable to make meetings of the Trust due to their day time scheduling. It is therefore requested that Councillor Looker replace Councillor Flinders as the Labour nomination.

(viii) York Outer Ring Road Lead Members Board

We have received a request for nominations from Groups to serve on the York Outer Ring Road (YORR) Lead Members Board which is being established to ensure cross party working on this project. Nominations have been received from Councillors Dew (Cons), Orrell (Lib/Dem), **TBC** (Lab) and D'Agorne (Green).

Additional requests received since the agenda was originally published.

(ix) Ouse and Derwent Internal Drainage Board

A request has been received from Dennis Martin, a Dunnington Parish Councillor for a place on the Ouse & Derwent Internal Drainage Board. The City of York Council is entitled to eight representatives on the Board and the present CYC representation is Cllr Brooks, and Parish Councillors Bramley and Vevers, plus one Officer representative which leaves four vacancies.

Members are recommended to approve the appointment of Parish Councillor Martin on to the Drainage Board.

- (x) Local Government Association (LGA) - Safer and Stronger Communities Board 2015/16
To note that Councillor Gillies has been appointed as a Member on the LGA Safer & Stronger Communities Board, with effect from 1 September 2015, for the 2015/16 municipal year.
- (xi) City of York Trading Company Shareholders Committee
Councillor Barnes was originally appointed to the Shareholders Committee as the Labour representative; however he decided to withdraw from the Committee. This is due to his employer purchasing IT data hosting services offered by CYT. It is therefore requested that Councillor Boyce replace Councillor Barnes on the Shareholders Committee. This appointment has been incorporated into this report due to the next meeting of the Shareholders Committee being held on 30 September 2015. The Chair has agreed to this being added on to the agenda.

Consultation

4. In accordance with the usual process for gathering nominations to available places, the relevant Groups and individuals have been consulted, as appropriate, and provided with the necessary information.

Options

5. The Committee has the option to propose either to approve or propose alternatives to the Committee appointments. There are no options for the Outside Bodies nominations.

Council Plan 2011-15

6. Maintaining an appropriate decision making and scrutiny structure and appointees to that, together with appropriate nominees to outside bodies, contributes to the Council delivering its core priorities set out in the current Council Plan, effectively.

Implications

7. There are no known implications in relation to the following in terms of dealing with the specific matters before Members:
- Financial
 - Human Resources (HR)
 - Equalities

- Crime and Disorder
- Property
- Other

Legal Implications

8. The Council is statutorily obliged to make appointments to Committees, Advisory Committees, Sub-Committees and certain other prescribed bodies in accordance with the political balance rules.

Risk Management

9. In compliance with the Council's risk management strategy, there are no known risks associated with the recommendations in this report.

Recommendations

10. Staffing Matters and Urgency Committee is asked to endorse the appointments, revised arrangements and nominations to bodies as set out in paragraph 3 (i) to (xi) of the report.

Reason: In order to make appropriate appointments to the Council's Committees and Outside Bodies for the current municipal year.

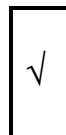
Author:

Dawn Steel
Head of Civic and
Democratic Services
Telephone: 01904 551030

Chief Officer Responsible for the report:

Andy Docherty
Assistant Director, Governance and ICT

**Report
Approved**



Date 23 August 2015

Specialist Implications Officers

Not applicable

Wards Affected: Not applicable

All



For further information please contact the author of the report

Background Papers

None

Annexes

None